

Shopify Store Management Quotation

Client: Fei Store

Platform: Shopify (Online Store)

Prepared By: Media Factory World

Monthly Fee: 85 KWD / Month

Overview

This quotation covers the weekly management and maintenance of your Shopify store, ensuring continuous updates, offer rotations, and stock synchronization to keep your store dynamic, accurate, and appealing to customers.

Weekly Tasks Covered

#	Task	Description	Estimated Time / Week
1	Stock Availability Update	Review and update product stock status (in/out of stock).	1.5 hrs
2	Banners & Weekly Offers	Manage homepage banners and promotional graphics with weekly campaigns.	2 hrs
3	Product / Price Updates & Store Management	Manage products, update prices, and manage collections.	2.5 hrs
4	Invoice & UI Enhancement	Gradual improvements to invoice layout and store UX.	Ongoing

Work Schedule & Process

- Sunday Delivery: If updates are received by Sunday, they will be delivered on Thursday.
- Thursday Delivery: If updates are received by Thursday, they will be delivered on Sunday.
- All updates are implemented directly on the live Shopify store under Media Factory supervision.

Additional Notes

- Requests outside this scope (new features or major theme changes) will be quoted separately.
- Includes banner design, offer sections, and technical fixes.
- Quarterly performance and SEO reviews included.

Pricing

Service	Duration	Price
Shopify Store Weekly Management Plan	1 Month (4 weeks)	85 KWD / month

Start Date: Upon agreement

Payment Terms: Monthly in advance

Support Team: Media Factory World – Shopify Division

Email: info@mediafactoryworld.com | **Phone:** +965 66683613